

## **Privacy Notice**

This privacy notice explains how TEDxFolkestone uses any personal information we collect about you.

### **What information do we collect about you and why?**

TEDxFolkestone collects and uses personal data on the basis that consent has been given to keep up-to-date with news about the event.

We collect information you provide on our subscription form on our website which we use to keep you updated about TEDxFolkestone's activities. You may withdraw this consent at any time by emailing us at [hello@TEDxFolkestone.com](mailto:hello@TEDxFolkestone.com) or writing to us at the address at the end of this notice.

### **How long do we keep this information?**

We will keep your information for up to three years from your initial subscription date. Towards the end of that period we will email you to ask for your consent to continue to keep you up-to-date with information about TEDxFolkestone. You can unsubscribe from our mailing list at any time. Once unsubscribed we may keep your personal details on an "opted-out" list in order to ensure that we don't get in touch with you again.

### **Who do we share your information with?**

TEDxFolkestone don't share or sell your information to any third parties.

### **Your rights**

You have certain rights in respect of the data we hold relating to you. Details of these rights can also be found on the [Information Commissioner's website](#). You are entitled to a copy of the information we hold about you in a portable format or otherwise, to request rectification, erasure, or restriction of processing of the information we hold about you, and to object to processing or to automated decision making. Please note that the application of these rights vary according to the legal basis used to process your data.

In order to exercise these rights or if you have any concerns about our use of your personal information, please contact the Data Protection Officer using the information at the end of this notice. You can also [contact the ICO](#) in its capacity as TEDxFolkestone's supervisory body.

We will endeavour to keep your information accurate however if at any time after giving us this information it becomes out of date, then we ask you to notify us directly and we will remove or amend the information within a reasonable time frame and in accordance with legislative requirements.

### **Security**

Internet communication, which includes email, is not secure. The protection of data by encryption is possible provided that the encryption method (protocol) used is current and the correct procedure for encryption and decryption is followed at all times. We cannot accept any responsibility for unauthorised access by a third party

or for the loss, theft or modification of data while it is being sent to us by email. For security purposes we may monitor emails received or issued by us.

Please see our **Cookie Policy** for information regarding cookies.

### **Other websites**

Our website contains links to other websites. This privacy notice only applies to our website. When you use a link to another website you should read the privacy policy of that site.

### **Changes to our Privacy Notice**

We keep our privacy notice under regular review. This privacy notice was last updated in May 2018. We reserve the right to update this privacy notice at any time and we will advise you when we make any substantial update to it.

### **How to contact us**

If you have any questions about our privacy notice or the information we hold about you please contact us at [hello@tedxfolkestone.com](mailto:hello@tedxfolkestone.com) or by post at the address below:

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